

## **St Werburgh's Parish Council – Wednesday 20<sup>th</sup> November 2018**

Present: Fr Paul, Marie Broadhurst, Barbara Graves, Denise Jones, Syd Jones (Parish Secretary), Bernice Meredith, Caroline Palmer, Gerry Tighe, Paula Wszolek

### **Opening Prayer and Welcome**

#### **Minutes**

The minutes of the meeting held on Tuesday 25<sup>th</sup> September 2018 were reviewed and approved

#### **Arising**

##### **Primary School**

Father Paul reported further on discussions with Mrs Kathryn Oates, Headteacher, about the Primary School Governing Body.

##### **Parish Council Election 2018**

Father Paul reported that he had written to the two successful candidates inviting them to join the Parish Council.

##### **Finance Update**

Syd Jones reported the headline figures for income and expenditure to the end of October. Both were as anticipated.

Father Paul cautioned that, whilst the overall position remained buoyant, careful monitoring and management of finances remained a priority.

Our claim for funding from our OMT local allocation for expenditure already incurred was still outstanding and this was being actively pursued with the Diocese.

##### **Safeguarding**

Father Paul updated generally on safeguarding issues and reminded Parish Council of the importance of the process. Work was advanced regarding First Holy Communion Catechists and the SVP members and arrangements were in hand for both Children's Liturgy and the adult altar servers.

##### **Social Events**

Father Paul reported that the Heritage Walk scheduled for Tuesday 7<sup>th</sup> November had been postponed and would be rescheduled.

Arrangements for the Altar Servers Christmas treat to the pantomime were reported.

Gerry reported further on the 2019 Parish pilgrimage. Parish Council agreed to visit Oscott Seminary with Father Paul celebrating Mass and an afternoon tour of the seminary.

Father Paul reported on the arrangement for the Heritage visit to the Liverpool Synagogue in May 2019. This included a visit to St Philip Neri Church, home to the Roman Catholic chaplaincy to the Universities in Liverpool, followed by an evening meal in Liverpool.

### **Altar Servers**

Gerry gave an update on Altar Servers and refer particularly to the developing lead role being taken by James Cashman and the commendations and medals to be awarded at the St Stephen's Day Mass.

Gerry invited Parish Council to consider potential candidates for becoming altar servers and to let him know of any names.

It was also agreed to consider whether there were any Data Protection issues regarding the use of a mailing list to email servers with information.

### **Etiquette during Communion**

Father Paul reported receipt of a letter suggesting that the practice of parishioners from the side pews walking through the main pews at Communion was inappropriate and presented a potential hazard. It was suggested that parishioners in the side pews wishing to receive Communion should first go to the back of the church and then join the main Communion queue in the central aisle. This was agreed and Father Paul said he would announce it at forthcoming Masses.

### **Confidential matters**

Father Paul reported on two confidential matters.

**Next Meeting - Tuesday 15<sup>th</sup> January 2019**