

St Werburgh's Parish Council Minutes

17th September 2025

Present:

Parish Priest	Fr Paul Shaw
Outreach	Lal Cook
150 th Celebrations	Tina Bainbridge
Social	Pat Floate
	Bernice Meredith
Talks	Steve Tierney
Liturgy	Lyn Williams

Apologies for absence: Marian McCarthy

Meeting Chair : Lyn Williams

Welcome and Opening Prayer.

Lyn welcomed everyone and invited Fr Paul to lead the group in prayer.

Actions

June actions were reviewed and updated

On going Actions

1. Replacement lead for readers Rota (Marian)
2. Group updates for the website in process (Lyn and Pete Penson)
3. Parish Census timescale to be agreed with Fr David
4. Re lay paving to the Presbytery – quotes requested(Marian)

Agenda Items.

Support for Transition

Handover File (prepared by Fr Paul)and Diary

The detailed file was reviewed.

The Parish Diary was checked as far as Christmas and a lead person assigned to the relevant activities as support for Fr David.

Fr Paul emphasised that we cannot expect Fr David to take on all the roles and responsibilities that he currently does, optional items/roles were indicated.

Housekeeping Preparation

The necessary tidy up /sort out was discussed and a plan put in place.

All Other Business

Banners: Compliments shared on the beautiful new banners thanks to our wonderful banner group and it was suggested that now we have more hanging points ,we may want to decide how many banners should be up at any one time.

Day Chapel Update: Day Chapel group met with the new architect and things are moving again. Father Paul reported back on the Zoom meeting held with, Father David and the Architect to update Fr David on all building projects-lighting, house and day chapel.

We agreed to hang a TV screen (with USB facility)) in the Day Chapel to be used for presentations., saving space and trailing wires.

Volunteers: Lyn updated the team on new volunteers. New lead for Gardening, 2 new gardeners, 2 Church cleaners and a new recruit to the WW team. As always gratitude was shared for the amazing generosity of our volunteers. Pat will be asking for more welcomers.

Talks: Steve was thanked for arranging the recent talk with Dr Anna French which was well received.

The events checklist will be updated to ensure all technical equipment needed is available.

150th Activities: An update and review of recent activities will take place at the September 150th meeting. We briefly touched on the Thanksgiving Meal and the amazing messages of thanks. Father Paul thanked all who attended and the team who organised it. The PC thanked FP.

Health and Safety

Quotes are being sought for the relaying of the path to the house, we have 3 contacts.

Following on from the incident with the thurible, with Health and Safety advice, further guidance will be put in place .

Cath Soc: Father Paul is in contact with the 'new' president to confirm the start date and programme for the year. Lal will follow up.

Blessing of the Restored Graves: Date to be arranged

Catholic High School Chapel: We will be gifting cushions for the Chapel in thanksgiving for the ongoing support for our Parish.

Lyn thanked all for a productive meeting and invited Father Paul to close with a prayer.

Next Meeting 8th October.

Detailed Action Plan separate document.

